



Thank you for your interest in hosting a UHCA event! Being a host is a huge responsibility and we know and understand the work and time you are considering to support the UHCA. Working together we can ensure your event is successful.

It is important for you as a host to review the UHCA Handbook. It includes the rules and the high standards the UHCA represents. This will give you a great foundation for understanding how to organize your event.

To host a UHCA event you and/or the event manager must be members of the UHCA. The event host collects all entry fees and returns \$8.00 per rider to the UHCA.

The payback schedules for Colt, Amateur and Open Divisions shall be no less than 50% of the entry fees. Other divisions should be awarded prizes of your choosing.

The remaining entry fee revenue is yours to help offset the costs of hosting an event and might put a little cash in your pocket for all of your hard work. Additional revenue can be generated at an event for camping, stall/pen rental or concessions, all of which are recommended.

If you would like to host a UHCA sanctioned clinic in conjunction with your event, the fee is \$100. Your clinic will also be promoted on the UHCA website and our social media networks. The UHCA has no restrictions or recommendations for what fees you charge for clinic participation.

UHCA has insurance to cover our organization and participants ONLY on an approved event or clinic day. The land owner can also pay to place the host/property owner on the policy as an additional insured for an additional charge. More information will be provided in the host packet that you receive to host an event.

If you would like to host a UHCA Event in the future, please fill out the Event Application and send to me. All event hosts or managers must be a member of UHCA. If you are not already a member, please visit our website at www.ultimatehca.com to join.

We very much appreciate your willingness to be an event host. If there is anything we can do to assist you in planning your event, please do not hesitate to contact me or any of the UHCA board members. Board officers and members are listed on the website www.ultimatehca.com.

Thank you,
Rick Sandness
President and Event Host Chairperson
sandnesshc@yahoo.com
785-214-1406

EVENT APPLICATION

Name of Host: _____ UHCA Membership #: _____

Address: _____

City: _____ State: _____ Zip: _____

Email: _____ Phone: _____

Desired Date(s) for Event: _____
 (please list up to three options in order of preference)

EVENT LOCATION INFORMATION

(required information to be placed on UHCA website)

The event host or manager must be a member of UHCA.

Name of Facility: _____

Address: _____

City: _____ State: _____ Zip: _____

Name of Contact Person: _____ Phone: _____

Email: _____ Website: _____

Directions to Event/Instruction for Parking:

Concessions available: Yes No Vendors welcome: Yes No

Camping available: Yes No Fees: _____

Electric and water hookups available: Yes No Fees: _____

Stall/Pens available: Yes No Fees: _____

Additional activities associated with event: _____
 (For example, cowboy church, clinic, demonstration, trail riding, chuckwagon dinner, etc.)